

**PACT AGM 11<sup>th</sup> July 2016,  
6.30 pm at the Quadrant, Sheffield**

Present:

Karen Shaw (KS) (Chair),  
Sue Blakey (SB) (Secretary)  
David Pizzey (DP) (Treasurer)  
Matthew Dyke (MD)  
Emma Evans (EE)  
Simon Gibson (SG)  
Ken Green (KG)  
Jane Mitchell (JM)  
Martyn Rhodes (MR)  
David Blake (DB)  
Carl Thompson (CT)

In Attendance: Martin Wharin (Hart Shaw), Beryl Welburn (BW)  
Jill Hicks (JH), Vicki Lee (VL)  
Jenny Welch (JW) Rachel Ducker, Mark Gibson,  
Andy Blakey, Rita Butler, Robin Jeeps, Mary Lynch

Apologies: Sheila McGovern (SM)

	<b>Agenda Items</b>	<b>Agreed Actions</b>
<b>1</b>	<b>Welcome and Apologies</b>	
	<ul style="list-style-type: none"> <li>• KS chaired the meeting in SM's absence</li> <li>• Apologies were taken</li> <li>• KS opened the meeting, few new faces here tonight; she thanked Mary and Robin for attending. Rita Butler said a few words about her involvement with Pact between 1986-1994.</li> </ul>	
<b>2</b>	<b>Minutes of the last meeting</b>	
	<ul style="list-style-type: none"> <li>• These were agreed and signed</li> </ul>	
<b>3</b>	<b>Report on Accounts – Hart Shaw</b>	
	<ul style="list-style-type: none"> <li>• Welcome to Martin Wharin from Hart Shaw</li> <li>• Copies of audited accounts were distributed</li> <li>• Martin went through the accounts. Income is down on 2015, but 2015 was exceptional as we received a large donation which was fundraising in memory of a child and also had trade in value of caravan.</li> <li>• Clinic appeal has taken over fundraising, so we can expect general funds to be down</li> <li>• £64,674 has been spent on support costs</li> <li>• Difference between income and expenditure was £60,000 up compared to £80,000 in 2015</li> </ul>	

	<ul style="list-style-type: none"> <li>• £965,131 is the balance at 31/03/2016</li> <li>• Fixed assets are £209,000, £147,000 for house, £57,000 caravans and £4,000 for car. The house is worth more.</li> <li>• £764,206 cash in bank</li> <li>• £250,000 restricted funds</li> <li>• Also have designated funds for community nurses and play specialists</li> <li>• A question was raised regarding funds for the appeal as shown in restricted funds on p 14 and it was noted that no fundraising costs are to be deducted from the income.</li> <li>• DP thanked Martin for his work and asked the meeting to confirm Hart Shaw's appointment as auditors for the following year, this was agreed</li> </ul>	
<b>4</b>	<b>Chair's Report</b>	
	<ul style="list-style-type: none"> <li>• In SM's absence SG read out the Chair's report</li> <li>• We are one year into the appeal and over half way to raising the target so well done to everyone.</li> <li>• Thanks to Beryl and Jill for keeping the fundraising going while still continuing with their usual PACT roles. Thanks to Julie for all her hard work in the house.</li> <li>• Thanks to all the committee and the volunteers. Thanks to David Pizzey for taking on the role of Treasurer</li> <li>• Thank you to everyone for another successful year</li> </ul>	
<b>5</b>	<b>Treasurer's Report</b>	
	<ul style="list-style-type: none"> <li>• The accounts provided by Hart Shaw show a healthy charity with regards to assets and cash in the bank</li> <li>• The appeal fundraising is a large project, we are a small charity and have ear marked £200,000 for the project</li> <li>• If DP stays as Treasurer, he will look at the insurance to make sure the cover provided and premium due is the best available.</li> <li>• DP will look at the PACT car to see if we need a new one</li> <li>• DP is indebted to Beryl and Jill and his fellow trustees.</li> <li>• There were no questions.</li> <li>• The meeting thanked David for all the work he has done since coming onto the committee</li> </ul>	
<b>6</b>	<b>PACT Ball</b>	
	<ul style="list-style-type: none"> <li>• Raised £16,000. Already booked for next year, 20<sup>th</sup> May 2017.</li> <li>• Thanks to Martyn for all his help and hard work in making the ball a good event, it was a fantastic ball and raised a lot of money</li> </ul>	
<b>7</b>	<b>House Report</b>	
	<ul style="list-style-type: none"> <li>• BW gave a report detailing how the house is used and what the current charge is. With families staying and cooking there can be</li> </ul>	

	<p>up to 8 families using the house at once time. The bereavement coffee morning is still going well and usually has 15 people attending each month.</p> <ul style="list-style-type: none"> <li>• Julie does a fantastic job of keeping the house clean and ready as well as helping with wrapping raffle prizes, sorting Christmas cards etc.</li> <li>• Families who stay at the house often donate or fund raise for the house as they appreciate the facility</li> <li>• The house is very well used and thanks goes to Beryl, Jill and Julie</li> </ul>	
<b>8</b>	<b>Election of Trustees</b>	
	<ul style="list-style-type: none"> <li>• SM is happy to continue as Chair but if anyone else wants to stand they can do so. KS &amp; SG agreed they would cover the role of Chair during Sheila's absence.</li> <li>• KG is not re standing, Thanks to Ken for his continued efforts over the years, he is still willing to help out just not sit on the committee</li> <li>• Trustee's elected</li> </ul> <p style="margin-left: 40px;"> Sheila McGovern (SM) Chair  Karen Shaw (KS)  Sue Blakey (SB) (Secretary)  David Pizzey (DP) (Treasurer)  Matthew Dyke (MD)  Emma Evans (EE)  Simon Gibson (SG)  Jane Mitchell (JM)  Martyn Rhodes (MR)  David Blake (DB)  Carl Thompson (CT)  Rita Butler (RB) </p>	
<b>9</b>	<b>AOB</b>	
	<ul style="list-style-type: none"> <li>• It was agreed that flowers should be sent to Sheila</li> <li>• Ashover Show on 10th August, KG, SB &amp; MR to cover this</li> <li>• 31<sup>st</sup> July M3 staff are doing a fundraising event at Niagara</li> <li>• David Vernon-Edwards has suggested that The Children's Hospital Charity may be able to help PACT with the appeal. He is going to discuss this with his Trustees at their meeting and will get back to us. Ken to liaise with him</li> <li>• VL suggested that once a week the office should email the Trustees with details of what is happening and if any help is needed, so people can reply and offer to help</li> </ul>	<p><b>SB,KG, MR</b></p> <p><b>KG</b></p>
	<p>Meeting closed 7.27 pm  Next Trustee meeting 8<sup>th</sup> September 2016</p>	

*These minutes are accepted as a true record of the proceedings of the meeting.*

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*Date*

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